

# Privacy policy and register description of TREY's band bank

This privacy policy is in accordance with the European Union's General Data Protection Regulation (GDPR). The privacy policy was created on 9 February 2022.

## 1. Controller and contact person responsible for the register

Name: Student Union of Tampere University (TREY)

Address: Korkeakoulunkatu 10, 33720 Tampere

E-mail address: [toimisto@trey.fi](mailto:toimisto@trey.fi)

TREY's employee who maintains the register.

Name: Jussi Kekki

Title: Event producer

E-mail address: [jussi.kekki@trey.fi](mailto:jussi.kekki@trey.fi)

## **2. Name of the register**

Student Union of Tampere University's (TREY) band bank

## **3. Legal basis and purpose of processing personal information**

The EU's General Data Protection Regulation (Article 6) determines the legal basis for the use of personal information. The legal basis for TREY's band bank is a person's consent to processing their personal information. The purpose of processing personal information is to be able to handle the information of student bands and contact them if necessary.

The information will only be used for the purpose determined in the policy. If personal information is used for a different purpose than originally described, the registered person must be informed, and if necessary, their consent to

use the information in any way deviating from the original purpose must be obtained.

## **4. Information content of the register**

TREY's band bank register contains the following personal information:

- name of the contact person (first name and last name)
- email of the contact person
- phone number of the contact person
- name and information of the band

In addition, in connection with the form, the respondent may provide personal information even if they are not asked to do so. The data subject has the right to request that their personal data be deleted from the register (Section 9).

## **5. Regular sources of information**

The information in the register is obtained from the person themselves via the form.

## **6. Regular disclosure of information to third-party operators**

If the person who completed the form has answered “Yes” to the question on the form “Can we forward contact information to our student organisations if asked?”, TREY may provide the band’s information in its entirety to an organization that has TREY’s association status and inquires about the band’s information.

In addition, personal data can be shared for statistical, scientific, or historical research, provided the information has been altered so that the registered person is no longer recognisable.

## **7. Regular disclosure and transferring of information outside the EU or the EEA**

As a rule, the information in the register will not be disclosed to any parties outside the EU or the EEA.

## **8. Retention period of personal data**

The person responsible for handling the personal data stated in this register shall ensure the destruction of personal data as follows: The collected personal data will be destroyed upon request (Right to remove, section 10).

## **9. Principles of register protection**

The register is in TREY's electronic system, to which only TREY's staff, or if necessary, the members of the Executive Board, have the requisite usernames, passwords, and access rights. The personal information in the register will be handled only by selected employees and selected board members of TREY for the purpose determined in section 3.

## 10. Registered person's rights

The registered person has the following rights regarding the processing of their personal information and can make requests concerning the use of that information by contacting TREY at: [toimisto@trey.fi](mailto:toimisto@trey.fi). As the controller, TREY has the right to ask the person requesting the information for proof of identification. The controller will answer the request as decreed in the EU's General Data Protection Regulation, usually within a month.

### Right to review and request to correct registered information

Every registered person has a right to review their personal information stored in the register and request possible corrections to false information or to supplement incomplete information.

### Right to oppose

A registered person can oppose the processing of their personal information, should they feel their personal information is not handled lawfully, or that TREY does not have the right to process their personal information.

### **Right to remove**

The registered person has the right to ask for the removal of their personal information from the register.

### **Right to limit the use of personal data**

The registered person has the right to request limiting the use of their personal information.

### **Right to appeal**

The data subject has the right to lodge a complaint with the supervisory authority if the data subject considers that the processing of personal data violates the general EU data protection regulation (EU) 2016/679. In addition,

the data subject has the right to pursue other administrative remedies as well as legal remedies.

[Office of the Data Protection Officer](#)

Visiting address: Lintulahdenkuja 4

Postal address: PO Box 800, FI-00531 Helsinki

Email: [tietosuoja@om.fi](mailto:tietosuoja@om.fi)

Telephone exchange: 02956 66700

This privacy statement has been updated on 9 February 2022.